

**Company Number: 412962**

**Burrenbeo Trust**

**(A company limited by guarantee, without a share capital)**

**Directors' Report and Financial Statements**

**for the year ended 31 December 2016**

**Forde & O'Connor Accountants Limited  
Chartered Certified Accountants and Registered Auditors  
13C Briarhill Business Park,  
Ballybrit,  
Galway**

# **Burrenbeo Trust**

(A company limited by guarantee, without a share capital)

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## **Burrenbeo Trust**

(A company limited by guarantee, without a share capital)

### **DIRECTORS AND OTHER INFORMATION**

**Directors**

Martin Hawkes  
Risteard Cummins  
Richard Morrison  
Mary Howard  
Shane Casey  
Birgitta Hedin - Curtin  
Sadie Chowen  
Michael G. Davoren

**Company Secretary**

Brendan Dunford

**Company Number**

412962

**Registered Office and Business Address**

Main Street,  
Kinvara,  
Co. Galway

**Auditors**

Forde & O'Connor Accountants Limited  
Chartered Certified Accountants and Registered  
Auditors  
13C Briarhill Business Park,  
Ballybrit,  
Galway

**Bankers**

AIB Bank  
The Square,  
Gort,  
Co. Galway

# **Burrenbeo Trust**

(A company limited by guarantee, without a share capital)

## **DIRECTORS' REPORT**

for the year ended 31 December 2016

The directors present their report and the audited financial statements for the year ended 31 December 2016.

### **Principal Activity**

The company's objects and principal activities are the promotion of the conservation and development of the Burren through education, information provision, research and consultation.

The organisation is a charitable company limited by guarantee, incorporated under the Companies Acts, 2014 on 21st December, 2005.

The company has been granted charitable status under sections 207 and 208 of the Taxes Consolidation Act 1997. CHY 16834.

The company is limited by guarantee not having a share capital.

### **Principal Risks and Uncertainties**

The directors have identified that the key risks and uncertainties the Charity faces relate to the risk of a decrease in the level of donations and the potential increase in compliance requirements in accordance with company, health and safety, taxation and other legislation.

The charity mitigates these risks as follows:

- The charity continually monitors the level of activity, prepares and monitors its budgets and projections. The charity also has a policy of maintaining significant cash reserves.
- The charity closely monitors emerging changes to regulations and legislation on an ongoing basis.

Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff and volunteers.

### **Financial Results**

The surplus for the year after providing for depreciation amounted to €4,986 (2015 - €13,641).

At the end of the year the company has assets of €60,072 (2015 - €56,713) and liabilities of €13,574 (2015 - €15,201). The net assets of the company have increased by €4,986.

### **Directors and Secretary**

The directors who served throughout the year, except as noted, were as follows:

Martin Hawkes  
Ristead Cummins  
Richard Morrison  
Mary Howard  
Shane Casey  
Birgitta Hedin - Curtin  
Sadie Chowen  
Michael G. Davoren

The secretary who served throughout the year was Brendan Dunford

There were no changes in shareholdings between 31 December 2016 and the date of signing the financial statements.

In accordance with the Articles of Association, the directors retire by rotation and, being eligible, offer themselves for re-election.

### **Future Developments**

The company plans to continue its present activities outlined above in the forthcoming years. Employees are kept as fully informed as practicable about developments within the business.

### **Auditors**

The auditors, Forde & O'Connor Accountants Limited, (Chartered Certified Accountants) have indicated their willingness to continue in office in accordance with the provisions of Section 383(2) of the Companies Act, 2014.

## **Burrenbeo Trust**

(A company limited by guarantee, without a share capital)

### **DIRECTORS' REPORT**

for the year ended 31 December 2016

#### **Accounting Records**

To ensure that proper books and accounting records are kept in accordance with Sections 281 to 285 of the Companies Act, 2014, the directors have employed appropriately qualified accounting personnel and have maintained appropriate computerised accounting systems. The books of account are located at the company's office at Main Street, Kinvara, Co. Galway.

#### **Signed on behalf of the board**

**Richard Morrison**  
Director

**31 May 2017**

**Mary Howard**  
Director

**31 May 2017**

## **Burrenbeo Trust**

(A company limited by guarantee, without a share capital)

# **DIRECTORS' RESPONSIBILITIES STATEMENT**

for the year ended 31 December 2016

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable Irish law and regulations.

Irish company law requires the directors to prepare financial statements for each financial year. Under the law the directors have elected to prepare the financial statements in accordance with the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" issued by the Financial Reporting Council. Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the company as at the financial year end date and of the surplus or deficit of the company for the financial year and otherwise comply with the Companies Act 2014.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies for the company financial statements and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with applicable accounting standards, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for ensuring that the company keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the company, enable at any time the assets, liabilities, financial position and surplus or deficit of the company to be determined with reasonable accuracy and enable them to ensure that the financial statements and directors' report comply with the Companies Act 2014 and enable the financial statements to be audited. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the directors are aware:

- there is no relevant audit information (information needed by the company's auditor in connection with preparing the auditor's report) of which the company's auditor is unaware, and
- the directors have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the company's auditor is aware of that information.

### **Signed on behalf of the board**

**Richard Morrison**  
Director

**31 May 2017**

**Mary Howard**  
Director

**31 May 2017**

# **INDEPENDENT AUDITOR'S REPORT**

## **to the Members of Burrenbeo Trust**

**(A company limited by guarantee, without a share capital)**

We have audited the financial statements of Burrenbeo Trust for the year ended 31 December 2016 which comprise the Income and Expenditure Account, the Balance Sheet, the Reconciliation of Members' Funds, the Cash Flow Statement, the Accounting Policies and the related notes. The relevant financial reporting framework that has been applied in their preparation is the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" issued by the Financial Reporting Council.

This report is made solely to the company's members, as a body, in accordance with Section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of directors and auditors**

As explained more fully in the Directors' Responsibilities Statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view and otherwise comply with the Companies Act 2014. Our responsibility is to audit and express an opinion on the financial statements in accordance with Irish law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practice Board's Ethical Standards for Auditors.

### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Directors' Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the assets, liabilities and financial position of the company as at 31 December 2016 and of its surplus for the year then ended; and
- have been properly prepared in accordance with the relevant financial reporting framework and, in particular, the requirements of the Companies Act 2014.

### **Matters on which we are required to report by the Companies Act 2014.**

- We have obtained all the information and explanations which we consider necessary for the purposes of our audit.
- In our opinion the accounting records of the company were sufficient to permit the financial statements to be readily and properly audited.
- The financial statements are in agreement with the accounting records.
- In our opinion the information given in the Directors' Report is consistent with the financial statements.

### **Matters on which we are required to report by exception**

We have nothing to report in respect of the provisions in the Companies Act 2014 which require us to report to you if, in our opinion, the disclosures of directors' remuneration and transactions specified by Sections 305 to 312 of the Act are not made.

**Michael O'Connor**

**for and on behalf of**

**FORDE & O'CONNOR ACCOUNTANTS LIMITED**

Chartered Certified Accountants and Registered Auditors

13C Briarhill Business Park,

Ballybrit,

Galway

**31 May 2017**

## Burrenbeo Trust

(A company limited by guarantee, without a share capital)

### INCOME AND EXPENDITURE ACCOUNT

for the year ended 31 December 2016

	Notes	2016 €	2015 €
Income	5	141,283	136,152
Expenditure		<u>(136,297)</u>	<u>(122,511)</u>
Total Comprehensive Income		<u><u>4,986</u></u>	<u><u>13,641</u></u>

The company has no recognised gains or losses other than the surplus for the year. The results for the year have been calculated on the historical cost basis. The company's income and expenses all relate to continuing operations.

Approved by the board on 31 May 2017 and signed on its behalf by:

**Richard Morrison**  
Director

**Mary Howard**  
Director

# Burrenbeo Trust

(A company limited by guarantee, without a share capital)

## BALANCE SHEET

as at 31 December 2016

	Notes	2016 €	2015 €
<b>Fixed Assets</b>			
Tangible assets	8	630	2,495
<b>Current Assets</b>			
Debtors	9	2,975	-
Cash and cash equivalents		56,467	54,218
		59,442	54,218
<b>Creditors: Amounts falling due within one year</b>	10	(11,700)	(12,859)
<b>Net Current Assets</b>		47,742	41,359
<b>Total Assets less Current Liabilities</b>		48,372	43,854
<b>Government grants</b>	12	(1,874)	(2,342)
<b>Net Assets</b>		46,498	41,512
<b>Reserves</b>			
Income and expenditure account		46,498	41,512
<b>Equity attributable to owners of the company</b>		46,498	41,512

Approved by the board on 31 May 2017 and signed on its behalf by:

Richard Morrison  
Director

Mary Howard  
Director

## Burrenbeo Trust

(A company limited by guarantee, without a share capital)

### RECONCILIATION OF MEMBERS' FUNDS

as at 31 December 2016

	Retained surplus	Total
	€	€
<b>At 1 January 2015</b>	27,871	27,871
Surplus for the year	<u>13,641</u>	<u>13,641</u>
<b>At 31 December 2015</b>	41,512	41,512
Surplus for the year	<u>4,986</u>	<u>4,986</u>
<b>At 31 December 2016</b>	<u><b>46,498</b></u>	<u><b>46,498</b></u>

## Burrenbeo Trust

(A company limited by guarantee, without a share capital)

### CASH FLOW STATEMENT

for the year ended 31 December 2016

	Notes	2016 €	2015 €
<b>Cash flows from operating activities</b>			
Surplus for the year		4,986	13,641
Adjustments for:			
Depreciation		2,586	4,875
Amortisation of government grants		(468)	(468)
		<u>7,104</u>	<u>18,048</u>
Movements in working capital:			
Movement in debtors		(2,975)	12,000
Movement in creditors		(1,159)	9,720
		<u>2,970</u>	<u>39,768</u>
<b>Cash flows from investing activities</b>			
Payments to acquire tangible fixed assets		(721)	-
		<u>2,249</u>	<u>39,768</u>
<b>Net increase in cash and cash equivalents</b>		<b>2,249</b>	<b>39,768</b>
<b>Cash and cash equivalents at beginning of financial year</b>		<b>54,218</b>	<b>14,450</b>
<b>Cash and cash equivalents at end of financial year</b>	<b>15</b>	<b>56,467</b>	<b>54,218</b>

# Burrenbeo Trust

(A company limited by guarantee, without a share capital)

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 December 2016

### 1. GENERAL INFORMATION

Burrenbeo Trust is a company limited by guarantee incorporated in the Republic of Ireland.

### 2. ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the company's financial statements.

#### Statement of compliance

The financial statements of the company for the year ended 31 December 2016 have been prepared on the going concern basis and in accordance with generally accepted accounting principles in Ireland and Irish statute comprising the Companies Act 2014 and in accordance with the Financial Reporting Standard applicable in the United Kingdom and the Republic of Ireland (FRS 102) issued by the Financial Reporting Council. There have been no transitional adjustments made.

#### Basis of preparation

The financial statements have been prepared on the going concern basis and in accordance with the historical cost convention except for certain properties and financial instruments that are measured at revalued amounts or fair values, as explained in the accounting policies below. Historical cost is generally based on the fair value of the consideration given in exchange for assets. The financial reporting framework that has been applied in their preparation is the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" issued by the Financial Reporting Council.

#### Income

Incoming resources represents the total fees, grants and donations received during the year.

Incoming resources are included in the financial statements when the charity is entitled to the income and that amount can be quantified with reasonable accuracy.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance. Grants, where entitlement is not conditional on the delivery of specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Incoming resources from charitable trading activity are accounted for when earned.

#### Expenditure

Expenditure is accounted for on the accrual basis as a liability is incurred.

#### Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or at valuation, less accumulated depreciation. The charge to depreciation is calculated to write off the original cost or valuation of tangible fixed assets, less their estimated residual value, over their expected useful lives as follows:

Fixtures, fittings and equipment	-	12.5% Straight line
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The carrying values of tangible fixed assets are reviewed annually for impairment in periods if events or changes in circumstances indicate the carrying value may not be recoverable.

#### Trade and other debtors

Trade and other debtors are initially recognised at fair value and thereafter stated at amortised cost using the effective interest method less impairment losses for bad and doubtful debts except where the effect of discounting would be immaterial. In such cases the receivables are stated at cost less impairment losses for bad and doubtful debts.

#### Trade and other creditors

Trade and other creditors are initially recognised at fair value and thereafter stated at amortised cost using the effective interest rate method, unless the effect of discounting would be immaterial, in which case they are stated at cost.

## Burrenbeo Trust

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### NOTES TO THE FINANCIAL STATEMENTS

continued

for the year ended 31 December 2016

#### Employee benefits

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The company also operates a defined benefit pension scheme for its employees providing benefits based on final pensionable pay. The assets of this scheme are also held separately from those of the company, being invested with pension fund managers.

#### Taxation

The company is a registered charity (CHY 16834) and therefore has no liability to corporation tax.

#### Government grants

Capital grants received and receivable are treated as deferred income and amortised to the Income and Expenditure Account annually over the useful economic life of the asset to which it relates. Revenue grants are credited to the Income and Expenditure Account when received.

### 3. DEPARTURE FROM COMPANIES ACT 2014 PRESENTATION

The directors have elected to present an Income and Expenditure Account instead of a Profit and Loss Account in these financial statements as this company is a not-for-profit entity.

### 4. APB ETHICAL STANDARDS - PROVISIONS AVAILABLE TO SMALLER ENTITIES

As a small entity under the provisions of the APB in relation to Ethical Standards we engage our auditor to provide basic tax compliance and bookkeeping and accounts preparation.

### 5. INCOME

The income for the year has been derived from:-

	2016	2015
	€	€
Membership and other income	19,743	21,972
Donations	19,875	14,835
Grants	52,638	49,594
Activities and Merchandise	37,401	39,664
Burren Charter	5,000	4,980
Eco Beo	3,000	-
Change X Burren	3,158	4,639
Other operating income	468	468
	<u>141,283</u>	<u>136,152</u>

The whole of the company's income is attributable to its market in the Republic of Ireland and is derived from the principal activity of fees, grants and donations, received during the year.

### 6. OPERATING SURPLUS

	2016	2015
	€	€
<b>Operating surplus is stated after charging/(crediting):</b>		
Depreciation of tangible fixed assets	2,586	4,875
Amortisation of Government grants	(468)	(468)
	<u>2,118</u>	<u>4,407</u>

## Burrenbeo Trust

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### NOTES TO THE FINANCIAL STATEMENTS

continued

for the year ended 31 December 2016

#### 7. EMPLOYEES AND REMUNERATION

##### Number of employees

The average number of persons employed (including executive directors) during the year was as follows:

	<b>2016</b>	2015
	<b>Number</b>	Number
Administration and front office	<u>3</u>	<u>3</u>
The staff costs comprise:		
	<b>2016</b>	2015
	€	€
Wages and salaries	<b>70,251</b>	72,754
Social welfare costs	<b>7,181</b>	7,487
	<u><b>77,432</b></u>	<u>80,241</u>

#### 8. TANGIBLE FIXED ASSETS

	<b>Fixtures, fittings and equipment</b>	<b>Total</b>
	€	€
<b>Cost or Valuation</b>		
At 1 January 2016	39,000	39,000
Additions	721	721
At 31 December 2016	<u>39,721</u>	<u>39,721</u>
<b>Depreciation</b>		
At 1 January 2016	36,505	36,505
Charge for the year	2,586	2,586
At 31 December 2016	<u>39,091</u>	<u>39,091</u>
<b>Net book value</b>		
At 31 December 2016	<u><b>630</b></u>	<u><b>630</b></u>
At 31 December 2015	<u>2,495</u>	<u>2,495</u>

# Burrenbeo Trust

(A company limited by guarantee, without a share capital)

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 December 2016

continued

### 8.1. TANGIBLE FIXED ASSETS PRIOR YEAR

	Fixtures, fittings and equipment €	Total €
<b>Cost or Valuation</b>		
At 31 December 2015	39,000	39,000
<b>Depreciation</b>		
At 1 January 2015	31,630	31,630
Charge for the year	4,875	4,875
At 31 December 2015	36,505	36,505
<b>Net book value</b>		
At 31 December 2015	<b>2,495</b>	<b>2,495</b>
At 31 December 2014	7,370	7,370
<b>9. DEBTORS</b>	<b>2016</b>	2015
	€	€
Other debtors	<b>2,975</b>	-
<b>10. CREDITORS</b>	<b>2016</b>	2015
<b>Amounts falling due within one year</b>	<b>€</b>	<b>€</b>
Taxation (Note 11)	<b>2,984</b>	985
Accruals	<b>1,513</b>	1,513
Deferred Income	<b>7,203</b>	10,361
	<b>11,700</b>	12,859
<b>11. TAXATION</b>	<b>2016</b>	2015
	€	€
<b>Creditors:</b>		
PAYE	<b>2,984</b>	985
<b>12. GOVERNMENT GRANTS DEFERRED</b>	<b>2016</b>	2015
	€	€
<b>Capital grants received and receivable</b>		
At 1 January 2016	<b>3,746</b>	3,746
<b>Amortisation</b>		
At 1 January 2016	<b>(1,404)</b>	(936)
Amortised in year	<b>(468)</b>	(468)
At 31 December 2016	<b>(1,872)</b>	(1,404)
<b>Net book value</b>		
At 31 December 2016	<b>1,874</b>	2,342
At 1 January 2016	<b>2,342</b>	2,810

## Burrenbeo Trust

(A company limited by guarantee, without a share capital)

### NOTES TO THE FINANCIAL STATEMENTS

continued

for the year ended 31 December 2016

#### 13. STATUS

The liability of the members is limited.

Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up while they are members or within one year thereafter for the payment of the debts and liabilities of the company contracted before they ceased to be members and the costs, charges and expenses of winding up and for the adjustment of the rights of the contributors among themselves such amount as may be required, not exceeding € 1.

#### 14. CONTROLLING INTEREST

The company is ultimately controlled by the board of directors.

#### 15. CASH AND CASH EQUIVALENTS

	2016	2015
	€	€
Cash and bank balances	10,222	26,754
Cash equivalents	46,245	27,464
	<u>56,467</u>	<u>54,218</u>

#### 16. GOING CONCERN

The company is relying on the financial support of the Heritage Council, its membership base and other grant income. Heritage Council support has been granted for 2017. The company's ability to continue as a going concern is dependant on the continuing support of its core funder and its ability to attract future grant awards, together with the continued expansion of its membership base. The directors are confident of this support for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the annual report and accounts.

#### 17. APPROVAL OF FINANCIAL STATEMENTS

The financial statements were approved and authorised for issue by the board of directors on 31 May 2017.

**BURRENBEO TRUST**

(A company limited by guarantee, without a share capital)

**SUPPLEMENTARY INFORMATION**

**RELATING TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2016**

**NOT COVERED BY THE REPORT OF THE AUDITORS**

**THE FOLLOWING PAGES DO NOT FORM PART OF THE AUDITED FINANCIAL STATEMENTS**

## Burrenbeo Trust

(A company limited by guarantee, without a share capital)

### SUPPLEMENTARY INFORMATION RELATING TO THE FINANCIAL STATEMENTS

#### DETAILED INCOME AND EXPENDITURE ACCOUNT

for the year ended 31 December 2016

	2016	2015
	€	€
<b>Income</b>		
Membership fees	19,743	21,972
Donations	19,875	14,835
Grants	52,638	49,594
Activities, Merchandise & other	37,401	39,664
Burren Charter	5,000	4,980
EcoBeo	3,000	-
Change X Burren	3,158	4,639
Amortisation of government grants	468	468
	<u>141,283</u>	<u>136,152</u>
<b>Expenditure</b>		
Burren insight, merch. and books	3,342	545
Wages and salaries	70,251	72,754
Social welfare costs	7,181	7,487
Staff training	1,200	1,554
Rent payable	7,200	7,200
Insurance	1,920	1,600
Web site costs and on line portal	4,812	200
Light and heat	1,176	1,235
Printing, postage and stationery	6,163	4,859
Advertising	2,806	249
Telephone	914	1,123
Travelling and entertainment	2,903	1,595
Bank charges	1,697	2,194
General expenses	1,500	1,277
Volunteer costs	8,198	3,457
Events and Programme costs	10,890	8,769
Auditor's remuneration	1,558	1,538
Depreciation	2,586	4,875
	<u>136,297</u>	<u>122,511</u>
<b>Net surplus</b>	<u>4,986</u>	<u>13,641</u>